

Village of Corwin
Schedule of Fees
And
Permit Application

Village of Corwin

2019 Schedule of Fees and Charges

The following fees are established by ordinance and may be amended at any time by the Village of Corwin Council.

Responsibility of Permit Holder

The acceptance of a permit shall bind the permit holder to the faithful observance of all lawful requirements pertaining to the installation for which the permit has been issued. It shall bind such permit holder to the regulations adopted by the Village of Corwin. Said permit holder shall comply with all orders by any office of the Village of Corwin with respect to any law or ordinance, or matter pertaining to said regulations. Failure to comply shall be justification for revocation of the permit(s) and or certificates issued.

General Regulations Governing Fees

- A. Commencing work prior to issuance of permit: Where a permit is required for a particular type of work, and such type of work is commenced on a project prior to receipt of a permit, the Village of Corwin (or designee) shall take the necessary steps to determine whether work performed required inspection prior to date of permit and inspection confirms to the Village of Corwin Ordinances. The fee for making such necessary investigations prior to issuance of such permit shall be equal to the fee for the permit and shall be in addition thereto, but in no event shall the fee for investigation exceed \$1,000. The payment of the aforesaid fees shall not relieve any person(s) or companies from fully complying with the requirements of the Village of Corwin Ordinances in the execution of the work nor from any penalty prescribed in said Ordinances. Payment of the investigation fee does not preclude prosecution pursuant to the appropriate section of the Village of Corwin Ordinances.
- B. Reinstatement/Revocation of Permits or Certificates: When any permit or certificate is revoked because of the violation of any of the provisions of the Village of Corwin Ordinances, the fee for reinstating such revocation shall be 100% of the fee for the original permit or certificate.
- C. Changes and Additions to Plans and Specifications: Nothing in the code shall prohibit the filing of changed and/or additions to plans and specifications at any time before the completion of work for which a permit has been issued, provided such changes and/or additions are in compliance with the code. Such changed and/or additions after approval shall be made a part of the plans and specifications and filed as such. An additional permit must be obtained for each such change and/or addition. If the change involves an increase in the square footage, the fee shall be based on additional square footage. If the change involved no increase in square footage, a \$25 fee shall be

charged. No refund shall be made in the event such changes involve a decrease in square footage.

- D. Expiration and Renewal of Permits: Upon expiration of a permit, in accordance with the code's requirements, no work on the project shall be permitted until the permit is renewed. Upon the expiration of permit, a new permit must be issued with the standard permit fee. An extension of any permit may be granted at the discretion of the Village of Corwin.
- E. Village of Corwin Council Review: Each permit application shall be reviewed by council during a council meeting. The council reserves the right to deny the permit for any reason. Should council deny the permit, the applicant reserves the right to adjust permit and reapply. There is no additional fee to reapply.
- F. Other Jurisdiction Permits: Applicant shall be responsible for obtaining all other required permits. This includes but is not limited to: permits from Warren County government offices, State and federal agencies (EPA, FDA, etc.) Beginning work without such required permits serves as grounds for immediate termination of Corwin permit.
- G. Refunds: No refund shall be made for any permit application
- H. Fees Additive: Unless otherwise specifically noted, the fees prescribed herein shall be additive and separate fees shall be paid for each of the items listed

Miscellaneous Fees

- 1. Copying/ Duplicating fees:
 - a. \$.30 per 8-1/2" x 11 black and white copies
 - b. \$.50 per 8-1/2" x 11 color copies
- 2. Return Check Charge: \$50.00
- 3. Soliciting (Door to Door Sales, non-profit exempt) \$75.00
- 4. Occupancy Permit (initial) \$100.00
- 5. Occupancy Permit Renewal \$35.00 (annual)
- 6. Dumpster Permit \$35.00 (annual)- *need zoning code
- 7. Zoning Code Book Copy: \$50.00
- 8. Certificate of Zoning Compliance: \$50.00
- 9. Fence Permit: \$50.00

10. Sign Permit: \$100 up to 25 square feet, plus \$1.50 PSF for each add'l SF
 a. Must adhere to zoning rules

11. Curb, Gutter, Sidewalk, Drive Approach Permit

Work in Lineal Feet	Sidewalk	Curb/ Gutter	Drive Approach
50 Feet or Less	\$35.00	\$35.00	\$35.00
Add'l 50' Units	\$20.00	\$20.00	\$20.00

** Residential Sidewalk Permit includes one driveway not less than 18 feet or more than 26 feet in width. Add \$15.00 for each additional driveway of 26 feet or less in width

**Commercial Sidewalk Permit includes one driveway not less than 18 feet or more than 35 feet in width. Add \$20 for each additional driveway of 35 feet or less in width.

12. Accessory Structure Permit (Structures not attached to house):

- a. Decks/Porches: \$175.00
- b. Detached Garage: \$175.00
- c. Gazebo: \$75.00
- d. Patio Cover/ Carport: \$75.00
- e. Swimming Pool: \$175.00

13. Zoning Map Amendment (Rezoning)

Fee: \$400.00

Per Acre: \$50.00 (prorated, also in addition to \$400 fee)

14. Planned Development:

Separate Application, initial application fees below, applicant to reimburse village for 100% of fees incurred by village

Under 1 Acre:	\$1,000
1-5 Acres:	\$2,000
Over 5 Acres:	\$3,000

Final Development Plan:

Under 1 Acre:	\$1,500
1-5 Acres:	\$2,500
Over 5 Acres:	\$3,500

15. Lot Split: \$50.00 plus \$25 per acre, prorated

16. Zoning Variance Request: \$300

Receipt Number: _____

File: _____

Village of Corwin, Ohio

Permit Application

Note: Detailed plans, including copies of drawings must be submitted with application

Please select the permit(s) for which you are applying:

Zoning Compliance Certificate: _____

Certificate of Occupancy: _____

Sign Permit: _____

Sidewalk, Curb, Gutter, or Driveway Construction Permit: _____

Fence Permit: _____

Conditional Use Permit: _____

Variance Request: _____

Zoning Amendment: _____

Other: _____

Applicant Name

Property Owner Name

Applicant Address

Property Owner Address

Applicant Phone Number

Property Owner Phone Number

Applicant E-Mail

Property Owner E-Mail

Location of work to be done

Fee – A fee as stipulated by ordinance shall be paid by the applicant to cover the costs of review and reporting of the application, payable to The Village of Corwin.

Fee Amount: _____ Paid: _____ Cash / Check

I hereby certify under penalty of law the information submitted as part of this application and its attachments is true and correct.

Signature of Property Owner or Authorized Agent

Date Submitted

Action of the Council:

Application Approved: _____ Application Denied / Revise and Resubmit: _____

Date of Issuance: _____ Expiration Date: _____

Reviewed By: _____
Village Council Member